



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
JUNE 18TH, 2024
VIRTUAL MEETING MINUTES**



X = present					
X	Chair- Tammy Conlin - Advantage	X	Legacy – William Huling	X	GACSB- Robyn Garrett
	Vice Chair- Angela Holt – Middle Flint Advantage – Laura Alexander	X	Bridge Health – Kelly O’Bryant		GACSB- Renee Millians
X	Aspire – Lee Pavlik		McIntosh Trail- Brent Eberspacher	X	GACSB- Glyn Thomas
X	Avita- Anne Campbell	X	Middle Flint - Laurie Hair		
	Clayton Center –Barbara June		New Horizons- Sherry Raya		
X	CSB of Middle Georgia- Stephen Smith		Oconee- Michael Blackshear		
	Claratel – Chatele’ Chester		Pathways- Jade Benefield		
X	Douglas County – Patricia Henry	X	Pineland- Dawn Arnette		
X	Gateway – Whitney Eddins	X	River Edge- Christy Hallman		
X	Georgia Pines- Dennis Addison	X	Serenity- Michelle Broadwater		
X	Highland Rivers - Jared Marlin	X	Unison- Shonda Miller		
		X	View Point Health- Gillian Mitchell		
GUESTS: Hannah Bailey, Shirain Banner, Shaconna Branch, Tod Deal, Reid Denson, Marlena Dixon, Denise Forbes, Susan Gallagher, Amanda Hall, Bryan Hoffman, Tayler Miller, Renee Moore, Garrett Myers, Randall Newberry, Jonas Norman, Paivi Parssinen, Krishna Patel, Terry Richards, Kristina Royal, Reagan Thornton, Katrina Wheeler, M. Woodard					
Distribution: Agenda 06-18-2024, Minutes 05-21-2024, FY 2024 Adult MHSIP Charts for CSB network, draft quarterly data collection template for Co-responder teams					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.18 pm.			
Roll Call	The meeting was Quorate with 15 voting members and 22 guests present.			
Approval of Agenda	Stephen Smith proposed that the agenda be approved as presented. Shonda Miller seconded. Motion carried.			
Approval of Minutes	Stephen Smith proposed that the minutes of the Committee meeting held on May 21, 2024, be approved as presented. Patricia Henry seconded. Motion carried.			
MHSIP and YSS-F behavioral health client surveys FY 2024	Glyn Thomas reported that 5343 clients from 16 CSBs had completed the Adult MHSIP survey in FY 24, and that he would send out individual CSB reports later in the week. Blank answers and “Not Applicable” responses had been discounted in the calculation of percent positive question scores. He also reported that he was collecting information on how the surveys had been administered.	Collect information from CSBs on the survey administration methods they had used and develop recommendations on survey administration to facilitate accurate responses. Send out Individual CSB data, and complete analysis of YSS-F. Submit raw data files to DBHDD.	Glyn Thomas	June 24, 2024

Co-Responder data options	Glyn Thomas reported that the GACSB Co-response Focus Group had developed a reporting template to gather data each quarter on the numbers of service encounters provided by each CSB Co-response team.	Glyn Thomas to bring the template to the Data Analytics Committee for final review after the Co-response Focus Group had finalized it.	Glyn Thomas	TBD
Critical Incident Data Options	Robyn Garrett reported that she had initiated discussions with DBHDD representatives about DBHDD sharing de-identified data on numbers of incident reports in various categories, to facilitate if there were any relationships between frequencies of incident reports and provider types, staffing shortages and staff training.	Continue discussions with DBHDD and add this project to the Transition Plan for GACSB operations after the end of the contract with Strategic Healthcare Partners.	Robyn Garrett	TBD
MTM Costing study and SPQM based pilot–update	As reported in March, Randy Love is working on the data security of a new data entry template and reporting platform which will include service costs as well as CSB specific reports of client and staff data. No new updates.	Glyn Thomas will report on any further updates to the Data Analytics Committee and User Group.	Glyn Thomas	TBD
Data Analytics for CCBHC readiness – outcome measures	See report below of GACSB SPQM User Group work session on 06-04-2024.			
National Council Insights reporting.	No updates – awaiting final discussion and approval of Data Sharing Agreement from National Council.	Add this project to the Transition Plan for GACSB operations after the end of the contract with Strategic Healthcare Partners. Next steps will be to finalize discussion of Data Sharing Agreement and take to GACSB Board of Directors	Robyn Garrett	July 5, 2024
GACSB SPQM user Group	Glyn Thomas reported that the User Group had met on June 4 and discussed adding client assessment data to GACSB SPQM uploads with a view to systematically measuring client progress and outcomes. As a first step, the Group decided to ask Randy Love if PHQ-9 and GAD-7 assessments could be added to GACSB SPQM.	Follow up with this topic in our Quarterly GACSB SPQM consultation on June 21, 2024	Glyn Thomas	June 21, 2024
Preparations for GACSB Data Analytics in FY 2025	Tammy Conlin reported that the Board of Directors of GACSB had met on June 14 to start the process of planning the transition of GACSB support from Strategic Healthcare Partners. Further meetings had been proposed but no details had yet emerged on how the projects of the Data Analytics Committee would be supported in FY 2025. Robyn Garrett reported that all the current Data Analytics projects had been included in the Transition Plan for GACSB operations after the end of the contract with Strategic Healthcare Partners.	It was agreed that Committee members and others interested in attending should place a hold in their calendars for a possible Data Analytics Committee Meeting at 1.15 pm on July 16, 2024.	Glyn Thomas	June 19, 2024
Adjournment	The meeting adjourned at 1.55 pm			