



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS  
DATA ANALYTICS COMMITTEE  
AUGUST 26<sup>TH</sup>, 2025  
VIRTUAL MEETING MINUTES**



<b>X = present.</b>					
<b>X</b>	<b>Chair- Tammy Conlin - Advantage</b>		<b>Legacy – Garrett Myers</b>		<b>GACSB CEO - Vanessa Cameron</b>
<b>X</b>	<b>Vice Chair- Angela Holt – Middle Flint</b>		<b>Bridge Health -- Kelly O'Bryant</b>	<b>X</b>	<b>GACSB Data Analyst - Glyn Thomas</b>
<b>X</b>	<b>Advantage – Laura Alexander</b>	<b>X</b>	<b>McIntosh Trail- Thomas Skurja</b>		
<b>X</b>	<b>Aspire -- Lee Pavlik</b>	<b>X</b>	<b>Middle Flint – Jonathan Yngayo</b>		
<b>X</b>	<b>Avita- Anne Campbell</b>	<b>X</b>	<b>New Horizons -- Sherry Raya</b>		
	<b>Clayton Center – Barbara June</b>		<b>Oconee- Michael Blackshear</b>		
<b>X</b>	<b>CSB of Middle Georgia- Stephen Smith</b>		<b>Pathways- Jade Benefield</b>		
	<b>Claratel – Chatele' Chester</b>		<b>Pineland- Dawn Arnette</b>		
	<b>Douglas County – Patricia Henry</b>	<b>X</b>	<b>River Edge- Christy Hallman</b>		
<b>X</b>	<b>Gateway – Whitney Eddins</b>	<b>X</b>	<b>Serenity- Michelle Broadwater</b>		
<b>X</b>	<b>Georgia Pines- Nicole Cromer</b>	<b>X</b>	<b>Unison –Shonda Miller</b>		
<b>X</b>	<b>Highland Rivers - Jared Marlin</b>	<b>X</b>	<b>View Point Health- Gillian Mitchell</b>		
<b>GUESTS: Theron Angry, Hannah Bailey, Shirain Banner, Amanda Barnes, Dylan Callicotte, Susan Gallagher, Brian Holloway, Cindy Levi, Jonas Norman, Dena Payne, Lauren Sweat, Tiffany Soutar, Ariel Valencia.</b>					
<b>DISTRIBUTION: Agenda 08-26-2025, Minutes 07-15-2025, MHSIP survey methods analysis, provisional Q4 Financial Summary, PHQ-9 Outcomes template.</b>					

<b>Agenda Items</b>	<b>Discussion</b>	<b>Action/Resolution</b>	<b>Responsibility</b>	<b>Due Date</b>
<b>Welcome/Call to Order</b>	Tammy Conlin, Committee Chair, called the meeting to order at 1.18 pm.			
<b>Roll Call</b>	The meeting was quorate with 14 voting members and 13 guests present.			
<b>Approval of Agenda</b>	Nicole Cromer proposed that the agenda be approved as submitted. Shonda Miller seconded. Motion carried.			
<b>Approval of Minutes</b>	Sherry Raya proposed that the minutes of the Committee meeting held on 07-15-2025 be approved as submitted. Anne Campbell seconded. Motion carried.			
<b>Quarterly finances reports</b>	Provisional summaries of Q4 financials with data from 17 CSBs were included in the supporting documents.	Send out a final Q4 financial summaries of aggregated data to GACSB Data Analytics Committee and CFO Interest Group	Glyn Thomas	No later than 09-16-2025
<b>Measurement Based Care (MBC)</b>	The Outcomes Work Group has developed ideas for a pilot outcomes project based around PQH-9 scores using an Excel template for collecting aggregated scores from interested CSBs. The Outcomes Work Group is trying out	Review data from the pilot and after any adjustments offer the template to other CSBs for their FY 25 PHQ-9 scores	Glyn Thomas and Outcomes Work Group	09-09-2025

	the template with data from their own CSBs before offering the template more widely			
<b>Co-Responder data collection Q4 FY 2025</b>	The GACSB Co-response Team Focus Group has received a preliminary report of Q4 Co-response Team data.	Share the Q4 data with the GACSB Data Analytics Committee and compile the quarterly summaries into a full year summary for FY 2025 for review by the GACSB Co-response Team Focus Group.	Glyn Thomas	09-18-2025
<b>GACSB Exec Compensation Survey 2025 - update</b>	Tammy Conlin (Committee Chair) and Glyn Thomas reported that 20 CSBs had provided data using the Excel template that had been reviewed and approved previously by the HR/Compliance Group.	Send a copy of the 2025 Executive Compensation Report to the CEOs of the CSBs that had provided data, and request that they distribute the report as they judge appropriate within their CSB, but not share it with 3 <sup>rd</sup> parties	Glyn Thomas,	08-29-2025
<b>GACSB SPQM user Group</b>	The GACSB SPQM User Group met on Aug 12, 2025 to conduct a final review of service groups for IDD service codes – to optimize reporting for SPQM users.	Report the User Group recommendations on Service Grouping to Randy Love and Scott Lloyd (SPQM Consultants )	Glyn Thomas,	08-29-2025
<b>MHSIP client survey administration methods</b>	Thirteen CSBs have already provided feedback on their survey administration methods. The most frequently used method was to give out paper questionnaires for clients to complete and hand in to support staff for entry into the web portal. This method was also rated as effective in gathering client responses. Other effective methods included providing tablet computers to clients waiting in clinic to complete the survey online, emailing clients with a QR code, and inviting clients to complete the survey via a patient portal in their EMR. These last three methods had the advantage of not requiring transcription of responses by agency support staff, and did not seem to result in significantly different survey scores compared to the more widely used paper questionnaire method. Gillian Mitchell reported that the MHSIP survey was very long, which discouraged clients from completing it. Shortening the survey would require consultation with DBHDD because of an agreement to share the survey findings (to avoid duplication of survey collection efforts).	Meet with representatives of DBHDD to report on findings on the different survey administration methods, and seek the Department's views on continuing MHSIP and YSS-F client survey data sharing.	Tammy Conlin and Glyn Thomas	09-16-2025
<b>Medicaid Waiver Numbers Survey FY 25</b>	Data collection is ongoing – with 17 CSBs so far providing data which indicate that the decline in numbers of clients with IDD waivers served by CSBs has reversed.	Complete data collection and report to GACSB Data Analytics and IDD Operations Committees	Glyn Thomas	Date TBD
<b>Next meeting</b>	September 16, 2025, at 1.15 pm.			
<b>Adjournment</b>	The meeting adjourned at 1.46 pm			