



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
ADMINISTRATIVE OPERATIONS COMMITTEE
MAY 9, 2024 – 10:00AM
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
X	Chair- Pam Cartwright- Legacy	X	Highland Rivers- Dena Payne	X	GACSB- Robyn Garrett
X	Vice Chair- Fabio Van De Merwe- Claratel	X	Legacy – Paivi Parssinen	X	GACSB- Renee Millians
X	Advantage- Tammy Conlin		McIntosh Trail- Kenyatta Walker	X	GACSB- Dr. Glyn Thomas
X	Aspire- Dana Glass	X	Middle Flint- Matthew Almeida		
X	Avita- Cathy Ganter	X	New Horizons- Susan Gallagher		
X	Bridge Health- Heather Ramsey (Proxy)		Oconee- Kristi Stiggers		
	Claratel- Chatele’ Chester		Pathways- Jade Benefield		
X	Clayton Center – Barbara June		Pineland- Patricia Donaldson		
X	CSB of Middle Georgia- Terry Richards		River Edge- Dr. Ali Yallah		
	Douglas County – Ivy Wright	X	Serenity- John Moore		
	Gateway – Heather Ott	X	Unison- Laura Fullard		
	Georgia Pines- Ricardo Pena		View Point Health- Jennifer Speights		
GUESTS: Cass Hatcher, Shane Hester, Raegan Edge, Cindy Levi, Denise Forbes, Sandra Myers, Dawn Arnette					
DISTRIBUTION: 05/09/2024 Agenda; 03/17/2024 & 04/11/2024 Minutes					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call To Order	Chair Pamela Cartwright called the meeting to order at 10:10AM.			
Approval of Agenda	A motion to approve the 05/09/2024 agenda was made by Terry Richards. Motion was seconded by Cathy Ganter and carried without opposition.			
Approval of Minutes	A motion to approve the 03/17/2024 & 04/11/2024 minutes was made by Fabio van der Merwe. Motion was seconded by Dena Payne and carried without opposition.			
Focus Group Report Outs/Action Items	<p>-HR/Compliance- Laura Fullard reported the group discussed the following topics:</p> <ul style="list-style-type: none"> • NextGen updates • Extended paid parental leave (HB1010) • FLSA Threshold • 4% COLA • CheckPT- DBHDD’s new background check system <p>- IT- No update.</p>			

	<p>- CFO- Dr. Glyn Thomas reported the group discussed the following topics:</p> <ul style="list-style-type: none"> • Finance Dept. Staffing Survey • CPA Audit Firms for CSBs- a Request for Statements of Interest was sent out to several audit firms, posted on the GACSB website and social media outlets <p>- Rev Cycle- Robyn Garrett informed the group that in follow up to the last meeting, there has been communication with CareSource about prior authorizations for psychological testing. CSBs should not have to request prior authorization nor concurrent authorizations on psychological testing with CareSource.</p>			
<p>Strategic Plan Initiatives Update</p>	<p>Treat First Subcommittee- Executive Office is working on a final draft of a pilot program proposal to be submitted to DBHDD.</p> <p>Regional Training Update- Virtual meetings for Region 1 and Region 2 have been scheduled with applicable staff for next week. We are working on coordinating a meeting for Regions 3, 4, 5, 6.</p>			
<p>State-wide Policy Initiatives</p>	<p>CCBHC Updates- Reminder: CCBHC Internal T.A. Session #3 (Anticipated Costs) is scheduled for 05/09/2024 at 3PM.</p> <p>DBHDD Updates</p> <ul style="list-style-type: none"> • NextGen Project- On-going efforts to work with NextGen and DBHDD for implementation. • KPI Meetings- DBHDD will be working to schedule two in person meetings (North and South) v/s a virtual meeting with GACSB Committee Leadership as originally planned. These meetings will include all providers. Dates and locations TBA. Robyn meets with Brenda next week 	<ul style="list-style-type: none"> • Follow up with Brenda Cibulas to determine timeframe of when meetings will be scheduled 	<ul style="list-style-type: none"> • Robyn Garrett 	<ul style="list-style-type: none"> • 06/13/2024

	and inquire about updates to the planning. Other- None			
Annual Leadership Conference	Call for Presentations was released with a submission deadline of 05/30/2024.			
Other	<ul style="list-style-type: none"> There was some discussion about the challenges of having a quorum in recent months. The Executive Office will look at the committee's voting member attendance and reach out to those individual CSBs that have not been attending. Laura Fullard agreed to discuss the idea of shifting the HR/Compliance Focus Group meeting start time to begin at 8:30AM vs. 9AM. Robyn Garrett reported that effective July 6, 2024, Strategic Healthcare Partners will no longer be managing the GACSB contract. The Executive Office is working with the Executive Committee on a transition plan and further communication will be provided to the membership. 	<ul style="list-style-type: none"> Look at attendance and reach out to any voting members consistently not attending meetings. Send list of voting members to Pam Cartwright. Confirm new meeting start time with Focus group members. Once confirmed, send out updated calendar invite for the June meeting of the HR/Compliance Focus Group. 	<ul style="list-style-type: none"> Renee Millians Laura Fullard Executive Office 	<ul style="list-style-type: none"> 06/13/2024 06/13/2024 06/13/2024
Next Meeting	The next committee meeting will be held June 13, 2024, at 10:00AM			
Adjournment	Motion to adjourn was made by Dena Payne. Motion seconded by Fabio van der Merwe and the meeting was adjourned at 10:54AM.			
Chair	Pamela Cartwright	Recorded By: Renee Millians		