



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
ADMINISTRATIVE OPERATIONS COMMITTEE
JUNE 13, 2024 – 10:00AM
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
X	Chair- Pam Cartwright- Legacy	X	Highland Rivers- Dena Payne	X	GACSB- Robyn Garrett
X	Vice Chair- Fabio Van De Merwe-DeKalb	X	Legacy – Paivi Parssinen	X	GACSB- Renee Millians
X	Advantage- Tammy Conlin		McIntosh Trail- Kenyatta Walker		GACSB- Dr. Glyn Thomas
	Aspire- Dana Glass		Middle Flint- Matthew Almeida		
X	Avita- Cathy Ganter		New Horizons- Susan Gallagher		
X	Bridge Health- Patrick McBride		Oconee- Kristi Stiggers		
	Claratel- Chatele' Chester		Pathways- Jade Benefield		
X	Clayton Center – Barbara June		Pineland- Patricia Donaldson		
X	CSB of Middle Georgia- Terry Richards		River Edge- Dr. Ali Yallah		
	Douglas County – Ivy Wright	X	Serenity- John Moore		
X	Gateway – Pamela Brinck	X	Unison- Laura Fullard		
X	Georgia Pines- Tim Hampton (Proxy)	X	View Point Health- Jennifer Speights		
GUESTS: Lee Pavlik, Denise Forbes, Cass Hatcher					
DISTRIBUTION: 06/13/2024 Agenda, 05/09/2024 Minutes					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call To Order	Chair Pamela Cartwright called the meeting to order at 10:05AM.			
Approval of Agenda	A motion to approve the 06/13/2024 agenda was made by Terry Richards. Motion was seconded by Dena Payne and carried without opposition.			
Approval of Minutes	A motion to approve the 05/09/2024 minutes was made by Dena Payne. Motion was seconded by Terry Richards and carried without opposition.			
Focus Group Report Outs/Action Items	<p>-HR/Compliance- Laura Fullard reported the group discussed the following topics:</p> <ul style="list-style-type: none"> • NextGen Project and how the CSBs will fit in • FLSA Threshold first change will be effective 07/01/2024, however there is a court hearing regarding litigation scheduled for 06/24/2024. • 4% Cost of Living Adjustment and the importance of all positions (even 			

	<p>vacant positions that you are recruiting for) remaining active and updated in PeopleSoft.</p> <ul style="list-style-type: none"> • Increase in Paid Parental Leave from 3 weeks to 6 weeks • Paraprofessional trainings are nontransferable from one CSB to another <p>Robyn Garrett posted the following link in the virtual chat box- https://doas.ga.gov/human-resources-administration</p> <p>- IT- Fabio van der Merwe reported a representative from ThreatLocker gave a presentation at the last meeting. ThreatLocker is an endpoint protection platform that offers top enterprise security software and solutions.</p> <p>- CFO- Lee Pavlik reported the group discussed the following topics:</p> <ul style="list-style-type: none"> • Paid Parental Leave • Enterprise Rentals & Fleet Management • CSBs are not permitted to give gift cards to employees <p>Next meeting is scheduled for 06/21/2024.</p> <p>- Rev Cycle- Robyn Garrett reported the group discussed the following topics:</p> <ul style="list-style-type: none"> • Payor issues/resolutions • Carelon issues • Preparations for Behavioral Health rate increases 	<ul style="list-style-type: none"> • Ask Brenda Cibulas about DBHDD honoring trainings for people going from one CBS to another • Forward ThreatLocker contact information to Executive Office to reach out about Business Partner opportunities • Review the Statements of Interests received from CPA firms and discuss if there is still a need for additional CCBHHC TA. 	<ul style="list-style-type: none"> • Robyn Garrett • Fabio van der Merwe • CFO Focus Group 	<ul style="list-style-type: none"> • 06/14/2024 • 06/14/2024 • 06/21/2024
<p>Strategic Plan Initiatives Update</p>	<p>Treat First Subcommittee- Robyn Garrett used a slide presentation on screen to report updates on the Treat First Workgroup. Next steps include creating a pilot program proposal for the Board’s review.</p> <p>Regional Training Update- Robyn Garrett used a slide presentation on screen to report updates on the Regional Training Project. Next steps include meeting with Region 4 and then</p>			

	the Executive Office will put together an Executive Report for members to review.			
State-wide Policy Initiatives	<p>CCBHC Updates- DBHDD continues to host the coalition meetings for all CSBs. Coalition presentations can be found under the Members Only(CCBHC) tab of the GACSB website. Phase 1 CSBs continue to have conversations with DBHDD regarding PPS rates. The GACSB Board approved for the Association to sign on to a National Council CCBHC Advocacy letter which proposes an increase from \$385M to \$553M.</p> <p>DBHDD Updates-</p> <ul style="list-style-type: none"> • NextGen Project- Robyn Garrett reported she has a meeting scheduled with Jason McSwain on 06/14/2024 at 1PM. • PMR/KPI Meetings- DBHDD Roadshows occurred on 06/3/2024 in Macon, GA, 06/11/2024 in Cumming, GA. PMR/KPI changes will be discussed during the Weekly CEO Touchpoint call on 06/13/2024 at 3PM. <p>Other-</p>	<ul style="list-style-type: none"> • Ask Brenda Cibulas if DBHDD has a plan should CMS not approve the State Plan Amendment for CCBHC. 	<ul style="list-style-type: none"> • Robyn Garrett 	<ul style="list-style-type: none"> • 06/14/2024
Other	Robyn Garrett reported that State Fire Marshall, Craig Landolt will join the Weekly CEO Touchpoint call on 06/13/2024 at 3PM to discuss recent code/regulation changes.			
Next Meeting	The next committee meeting will be July 11, 2024, at 10:00AM			
Adjournment	A motion to adjourn was made by Dena Payne. Motion seconded by Laura Fullard and the meeting was adjourned at 10:58AM.			
Chair	Pamela Cartwright	Recorded By: Renee Millians		