



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS**  
**FRIDAY JUNE 14, 2024 – 3:00PM**  
**HYBRID VIRTUAL & IN PERSON SPECIAL BOARD MEETING MINUTES**



<b>MEMBERSHIP ATTENDANCE: X - Denotes Attendance V- Denotes Attended Virtually</b>					
X	Chair/President – Alecea Quintyne, DeKalb		GA Pines – Larry Nichols		River Edge – Dr. Steven Corkery
X	Vice Chair/Vice President – David Kidd, Advantage	X	Highland Rivers – Melanie Dallas		Serenity BHS – Charles Williamson
X	Advantage – Tammy Conlin		Highland Rivers – Leland Johnson		Serenity BHS – Brandon Garrett
X	Aspire – Dana Glass	X V	Legacy BHS – Pamela Cartwright	X	Unison BH – Tiffany Henderson
	Aspire – Jeanette Henderson		Legacy BHS – Connie Graham	X	Unison BH- Eugene Dyal
X	Avita – Cindy Levi		McIntosh Trail – Kenyatta Walker	X V	Viewpoint Health – Jennifer Hibbard
X	Avita – Kent Woerner		McIntosh Trail – Sandra Haisten		Viewpoint Health – Lynette Howard
	Bridge Health – Heather Roesner	X	Middle Flint – Angela S. Holt		Capitol Strategy Group – Travis Lindley
	Bridge Health – Vanita Hullander	X	Middle Flint – Gail Robinson		Capitol Strategy Group – Devin Krecl
	Clayton–Pending		New Horizons – Andrea Winston		Capitol Strategy Group – Cathalene Teahan
	Clayton – Khadijah Works		New Horizons – Damon Hoyte		GACSB – Mike Scribner
X	CSB Middle GA – Denise Forbes		Oconee – Pending		GACSB – Robyn Garrett
X V	CSB Middle GA – Judi Davis		Oconee – Emily Davis		GACSB – Dr. Glyn Thomas
X	DeKalb – Fabio van der Merwe		Pathways – Jade Benefield		GACSB – Renee Millians
	Douglas – Monraye Lightford		Pathways – Pending		
	Douglas – Pending	X V	Pineland – June DiPolito		
X V	Gateway – David Crews	X V	Pineland – Armenda Barnes		
X V	GA Pines – RJ Hurn	X V	River Edge – Cass Hatcher		
<b>GUESTS:</b> None					
<b>DISTRIBUTION:</b> GACSB Special Board Meeting Agenda 06/14/2024					
<b>I. WELCOME</b>	Alecea Quintyne, President, called the virtual board meeting to order at 3:08PM and then read the GACSB Preamble and Core Values statement aloud.				
<b>II. APPROVE AGENDA</b>	David Kidd motioned & RJ Hurn seconded for approval of minutes from 05/23/24. Approved minutes from 05/23/24, no opposition. A motion to pass the 06/14/2024 Agenda was made by Denise Forbes . Motion was seconded by Cindy Levi and carried without opposition.				
<b>III. REVIEW MOTIONS FOR TRANSITION PLANNING</b>	<ul style="list-style-type: none"> <li>• Motion #1: The scope of work for GACSB Association leadership and management includes: The GACSB has an executive as the “Face of the Association”. They are respected and seen to have standing with the Governor’s Office, Legislature, State Agencies, National Agencies and other key stakeholders. The executive is our liaison with these entities – communicating who we are from a position of strength and clarity. The GACSB is recognized and respected for bringing solutions to the table. The executive advocates and holds the line on positions of the GACSB. <b>David Kidd motioned, Fabio Van der Merwe seconded. No opposition, No Abstentions. Motion carried</b></li> <li>• Motion #2: The GACSB hires an Executive and an Administrative Assistant to lead the Association per our articulated scope of work. The remaining items such as administration, financial management, lobbying, data analytics, and event planning will be done through contracts. After GACSB Committees are transformed, some of the work will be assigned to Members in leadership roles with the committees. <b>Denise Forbes recommended changing lobbying language to governmental affairs. Language will be modified to: Motion #2: The GACSB hires an Executive and an Administrative Assistant to lead the Association per our articulated scope of work. The</b></li> </ul>				

	<p>remaining items such as administration, financial management, governmental affairs, data analytics, and event planning will be done through contracts. After GACSB Committees are transformed, some of the work will be assigned to Members in leadership roles with the committees.</p> <ul style="list-style-type: none"> <li>• Denise Forbes motioned, Dana Glass seconded. No oppositions, no abstentions. Motion carried.</li> <li>• Motion #3: Prepare a proposal for Strategic Healthcare Partners to continue to manage GACSB administrative, financial and event items on a monthly basis until the GACSB Plan is in place with an updated SOW to include: <ul style="list-style-type: none"> <li>*Secure the organization’s financial records, business records and intellectual property</li> <li>*Ensure tax, audits and governmental reporting and documentation is in order</li> <li>*Maintain requirements of GACSB Bylaws</li> <li>*Maintain contracted work streams and relationships with external stakeholders</li> <li>*Decide event/meeting activity for 2024-25 (Budget impact)</li> </ul> </li> <li>• Will work with legal counsel Chuck Cole to create a contract to include no penalties for early termination.</li> <li>• Kent Woerner motioned, Melanie Dallas seconded. No oppositions, no abstentions. Motion carried.</li> <li>• Motion #4: The GACSB will appoint a small task force of members to review and recommend updates to the Bylaws to clarify the purpose, mission and process by which the Association operates, including but not limited to Board Membership and Committee Structure. The task force will report out with Board Action by September 30, 2024. RJ Hurn motioned, David Kidd seconded. No opposition, no abstentions. Motion carried.</li> <li>• Motion #5: A task force will be convened to develop job descriptions for the Executive and Administrative Assistant, including salary. This group will also identify scopes for contractors with budgeted financial resources. Jennifer Hibbard motioned, Cindy Levi seconded. No opposition, no abstentions. Motion carried.</li> <li>• Motion #6: A task force will be convened to develop specific transition dates, responsible parties for the GACSB Transition Plan and recommends transitional changes to the Bylaws to accomplish the transition. This is in regards to each task that needs to be transitioned. Motion 5 is bylaws only.</li> <li>• Dana Glass motioned. Angela Holt seconded. No opposition, no abstentions. Motion carried.</li> </ul> <p>All motions passed. Transition Plan is in place!</p>
<b>IV. BOARD COMMENT</b>	<p>Jennifer Hibbard asked whether committee meetings will continue. Will continue as contract with SHP will continue.</p> <p>Please make it a priority to participate in the upcoming meetings. CEO weekly touchpoint may be repurposed in the interim for transition planning.</p>
<b>V. PUBLIC COMMENT</b>	None
<b>VI. NEXT MEETING</b>	TBD- will occur prior to the end of the fiscal year.
<b>VII. ADJOURNMENT</b>	Alecea Quintyne asked for a motion to adjourn. A motion to adjourn was made by Melanie Dallas, seconded by Kent Woerner and the meeting adjourned at 3:34PM
<b>CHAIR:</b>	Alecea Quintyne
<b>RECORDER:</b>	Dana Glass