

Social Service Provider 1 - LCSW, LPC, LAPC, LMFT, LMSW

ACCOUNTABILITY

Social Services Manager

Hours: Sunday-Thursday **OR** Tuesday-Saturday 2:45 pm- 11:30 pm

OR

Hours: Monday-Friday 7:00 am-3:45 pm

JOB SUMMARY

Works with adult mental health and substance abuse clients, providing individual and group therapy and psycho educational treatment in a crisis inpatient center. In conjunction with the person served and other treatment team members, develops crisis care plans to facilitate resolution of current crisis state.

DUTIES AND RESPONSIBILITIES:

ASSESSES/SCREENS MORE COMPLEX CASES

1. Performs thorough bio psychosocial assessment (as assigned) of the less complex to more complex clients and documents the assessment within agency guidelines
2. Utilizes information from multiple sources as appropriate in the formulation of client driven treatment planning
3. Assesses and documents response to interventions and modifies interventions as needed
4. May utilize specific assessment tools regularly in evaluation of the client
5. Demonstrates strong clinical judgment in assessment, application of diagnostic criteria, clinical formulations, and sound triage decisions
6. Seeks clinical supervision as necessary

ADVANCED THERAPEUTIC COUNSELING

1. Creates therapeutic relationship as appropriate with consumers and families/significant others
2. Conducts individual, family, group counseling / therapy, and educational sessions using evidence-based interventions
3. Demonstrates clinical knowledge in mental health, substance abuse, and co-occurring disorder treatment
4. Demonstrates documented clinical proficiency (through education, training or experience) in client engagement, interviewing and recording
5. May utilize advanced certification in specialty in counseling the consumer and others

DEVELOPS AND PARTICIPATES IN COMPLEX CASE MANAGEMENT/CARE PLANNING

1. Creates, communicates, and coordinates treatment plan of the more complex consumer
2. Demonstrates expertise in care/planning through objectives, goals and specificity of plan
3. Serves as resource to staff in demonstration of up-to-date knowledge of DCSB, community regional, and state resources
4. Insures timely communication with providers through proper exchange of written and verbal communication per policy and procedure.
5. Document referrals, discharges, resources or other issues for problem resolution and/or utilization as required in agency policy
6. May serve as a liaison in community resource activities

COMMUNICATION

- a. Documents client care medical record all client, family, and community contacts made on behalf of client's care while at regional crisis center, and ensure that any information provided by client, family, or community contact is documented in the client's medical record.
- b. Enters individualized treatment plan for client into CMHC system and generates paper copy to be provided to client and ensures signature by client and treatment team, verifying acceptance of plan.
- c. Ensures that all written documentation entered into client's medical record is legible, that any licensure or certification is included in signature, and that inked stamp is used as well as signature if signature is not legible.
- d. Documentation entered into the client's medical record remains within agency guidelines and timeframes.

SKILL, COMPETENCY AND EDUCATION AND/OR LICENSURE REQUIREMENTS

Master's Degree in Social Work or Professional Counseling with two years' work experience in social service delivery (case management, outreach, prevention/education, client assessment, counseling). Minimum current associate license State of Georgia (either LAPC or LMSW).

INTER-RELATIONSHIPS

Able to professionally interface with individual consumers and groups of consumers. Able to communicate effectively with co-workers at multiple sites, and internal and external customers.

WORKING CONDITIONS

Work in crisis stabilization facility. May be required to work holidays, weekends or evenings; may be required to be on-call for limited amounts of time for emergency situations.

NEEDED ATTRIBUTES

Must be well organized and consumer focused, with excellent interpersonal and customer service skills. Must be able to work with only general supervision and maintain caseload as required.

Pre-employment drug screening may be required. Selected applicant will be subject of an FBI Criminal History Record Check, and the applicant has the right to challenge the contents of their Criminal History Record Information, should they choose to do so.

For more information visit www.dekcsb.org/careers

DeKalb CSB is an equal opportunity employer regarding disability under VEVRRRA and ADA